

covers them for up to three years (36 months). This grant is given on the condition that the course or activities are continued after the grant from the Japan Foundation ends.

c) Teaching Material Purchase Grant:

This grant partially covers the cost of purchasing teaching materials, supplementary materials and educational materials to introduce Japanese culture (e.g., tools for Japanese calligraphy, yukata, origami) needed by Japanese language teachers when conducting Japanese language courses. The costs of buying educational materials contributing broadly to Japanese language education that are made widely available to the public in public libraries or other facilities are also eligible for this grant. Materials that are to be given to students are not eligible for this grant, with the exception of consumables like origami.

d) Conference Grant:

This grant partially covers the cost involved in holding seminars, workshops, symposia, training sessions and meeting for Japanese language teachers.

e) Publication Grant:

This grant partially covers the cost involved in preparing and publishing teaching materials consistent with the local curriculum and needs.

f) Other Original Proposals:

This grant partially covers the cost involved in implementing projects planned by the applicant that aim to promote Japanese language education and train Japanese language teachers.

Selection policy

a) See p. 3 for the selection policy common to all programs;

b) Screening will be made in line with the following criteria:

* Role of applicant in the country and region;

* Membership of "Sakura Network";

(see <http://www.jpf.go.jp/e/project/japanese/education/network/index.html> for more information about "Sakura Network")

* Specific outcome expected;

* Coalitions with other organizations and groups;

* Ripple effect on diffusion of the Japanese language in the country and region.

Number of Grants (Reference)

293 out of 317 applications for FY 2016

Application Deadline

December 1, 2016

Notification of Results

Late April 2017

5 Training Programs for Teachers of the Japanese-Language

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) organizes the training programs on the Japanese language, Japanese language teaching methodology and Japanese culture for those currently working as Japanese-language teachers teaching outside of Japan.

The eligibility, duration, and content differ in every program.

[Basic conditions for each program]

* This table shows the basic conditions for each training program. However, there are additional conditions for each training program, so please check the explanation for the individual training program in this guideline and the Application Instructions.

Program	(1) Long-Term	(2) Short-Term	(2) Short-Term 【Special quota for Japanese descendants】	(3) Specific Theme	(4) Project-based	
Main Content	Japanese-language teaching methodology Japanese-language Japanese culture/ society etc.			Specific themes in fiscal 2017 (1) Course Design (2) Development of teaching materials	Individual projects on Japanese-language Education (<i>team application accepted</i>)	
Qualified Area	Worldwide *Except for China (excluding Hong Kong and Macau), for which separate programs are applicable.		Qualified areas (Central and South America, see p. 22)	Worldwide		
Applicant	Overseas educational organizations that provide Japanese language education		Educational organizations for Japanese descendants that provide Japanese language education in qualified areas	Overseas educational organizations that provide Japanese language education	Overseas educational organizations that provide Japanese language education	
Teachers' eligibility	Nationality	<ul style="list-style-type: none"> Nationals of a country that has diplomatic relations with Japan *Taiwanese are eligible Individuals who are not Japanese nationals Individuals who did not complete their compulsory education in Japan 		<ul style="list-style-type: none"> Nationals of a country in the qualified area Japanese nationals *Japanese immigrants or their offspring and residents of the qualified area 	<ul style="list-style-type: none"> Nationals of a country that has diplomatic relations with Japan *Taiwanese are eligible Japanese nationals 	
	Age	35 years old or under	55 years old or under			
	Teaching Experience	More than six months and less than five years	More than two years	More than one year	More than three years	More than five years
	Proficiency in Japanese (JLPT=Japanese-Language Proficiency Test)	Level N4 in the JLPT, Level 3 of the old JLPT, or their equivalent			Level N2 in the JLPT, Level 2 of the old JLPT, or their equivalent	Level N1 in the JLPT, Level 1 of the old JLPT, or their equivalent
Duration	September 5, 2017-March 2, 2018	Summer June 27, 2017 - August 17 (or 21), 2017 Winter: January 10, 2018 - March 3 (or 7), 2018	January 10, 2018 - March 9, 2018	(1) Course Design: May 30, 2017-July 6, 2017 (2) Development of teaching materials: November 13, 2017 - December 20, 2017	Two to ten weeks during the period from June 1, 2017 to February 28, 2018	

Expense Coverage

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
- (2) For those participants whose institution is located in the regions and countries marked and in the table of Appendix 2 (p. 44), the Japan Foundation will provide the following:
- Round-trip air tickets (discount economy class) to and from the nearest international airport from home residence;
 - Airport tax, foreign travel tax;
 - Set amount of in-kind allowances (to cover expenses necessary for participation in the program).

Remarks

- * On the occasion of training participation, he/she cannot visit Japan accompanied by family.
- * The participants should devote themselves to the program and to attend every activity of the program during their stay.

5 (1) Long-Term Training Program for Teachers of the Japanese-Language

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa** Application Form: **NC-LJT**

This program is designed to provide teachers of the Japanese language in overseas organizations who are early in their career with an opportunity to improve their Japanese language skills, acquire the basic teaching methodology, and deepen their knowledge of Japan.

Eligibility

Overseas educational organizations that provide Japanese language education.

- * Organizations in China (excluding Hong Kong and Macau) may participate in a separate program ("The Intensive Training Program for University Teachers / Secondary School Teachers of the Japanese-Language from the People's Republic of China"). Please contact the Japan Foundation, Beijing for details.

The following individuals are eligible to participate in the program:

- (1) Teachers who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. Undergraduates and individuals studying to become Japanese language teachers at the time of application are not eligible;
- (2) Individuals who are nationals of a country that has diplomatic relations with Japan (individuals who complete their compulsory education [nine years of elementary and junior high school] in Japan are ineligible);
- * Taiwanese are eligible to apply for this program
- (3) Individuals who are 35 years old or under as of December 1, 2016;
- (4) Individuals who are free from any mental or physical disabilities that would impede participation in the program;
- (5) Individuals with more than six months and less than five years of experience in teaching the Japanese language as of December 1, 2016 (private lessons not included);
- (6) Individuals who have a proficiency in Japanese of Level N4 in the Japanese-Language Proficiency Test (JLPT), Level 3 of the old JLPT, or their equivalent at the time of application (please view the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>] to find the summary of linguistic competence required for each level);
- (7) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation or any other academic institutions in Japan for more than two months during the period from April 2011 to December 1, 2016; and
- * Individuals who have taken the "Special Training Program for young teachers of the Japanese Language from South Asia/East Asia" implemented as part of the "Japan-East Asia Network of Exchange for Students and Youth" (JENESYS) program are able to apply
- (8) Individuals who have not previously participated in the "Graduate Program in Japanese Language and Culture", "Advanced Training Program for Teachers of the Japanese-Language" or "Short-Term Training Program for Teachers of the Japanese-Language" offered by JFJLI, Urawa.

Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

Duration

September 5, 2017 - March 2, 2018 (tentative)

Description of the Program

- (1) Subjects: Participants will be divided into two groups based on the result of a placement examination to be taken upon arrival in Japan. Each group will follow either course A or B.
 - Course A: This course will emphasize improvements in the participants' communication skills using Japanese. In the classes on teaching methodology, the objective is to teach participants basic teaching methodology and expand the scope of their teaching activities.
 - Course B: This course will emphasize improvements in the participants' specialized skills as teachers. The Japanese language classes will aim to improve their communication skills, with efforts also made to develop their linguistic capacity to support their linguistic activities and develop their ability to understand other cultures. Classes on teaching methodology will review basic methodologies and also aim to give them the ability to improve their classes independently.

(Example of number of class hours per week)

	Subject	Course A	Course B
Sep-Nov	Japanese language	17	14
	Japanese language teaching methodology	3	6
Dec-Feb	Japanese language	14	14
	Japanese language teaching methodology	6	6

*In addition to the above, special classes and individual instruction are provided.

(2) Cultural programs (example)

Field trips, home-stay program, visits to local schools, cultural demonstrations of calligraphy and other traditional arts, theatre excursions, etc.

Number of Participants (Reference)

58 out of 131 applications for FY 2016

Selection policy

(1) See p. 3 for the selection policy common to all programs.

(2) Screening will be made in line with the following criteria:

- a) Need for Japanese language teaching programs in candidate's region/country.
- b) Candidate's teaching position (full-time or part-time), influence in and out of the institution
- c) Candidate's Japanese language proficiency, teaching experience, etc.
- d) Application from the Sakura Network

*Please visit the following website for information on the Sakura Network. <https://www.jpff.go.jp/e/project/japanese/education/network/>

Application Deadline

December 1, 2016

Results Notification

Late April 2017

5 (2) Short-Term Training Program for Teachers of the Japanese-Language (including the "Special quota for Teachers of the Japanese-Language for Japanese descendants")

Application Form: **NC-SJT**
Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

This program is designed to provide teachers of the Japanese language in overseas organizations, who have more than two years of experience in teaching Japanese language, with an opportunity to improve their Japanese language skills and teaching methodology, and to cultivate their ability to understand other cultures.

Special quota for Teachers of the Japanese-Language for Japanese descendants will be set for the Short-Term Training Program for Teachers of the Japanese-Language (Winter Course) aimed at Japanese language teachers of Japanese descendants who teach in Japanese language educational organizations for Japanese descendants in Central and South America. The participants making use of this special quota will attend some special classes.

Eligibility (* Please see p. 22 for the "Special quota for Teachers of the Japanese-Language for Japanese descendants")

Overseas educational organizations that provide Japanese language education.

*Organizations in China (excluding Hong Kong and Macau) are not eligible and may participate in a separate program ("The Intensive Training Program for University Teachers and Secondary School Teachers of the Japanese-Language from the People's Republic of China"). Please contact the Japan Foundation, Beijing for details.

The following individuals are eligible to participate in the program:

- (1) Teachers who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. Undergraduates and individuals studying to become Japanese language teachers at the time of application are not eligible;
- (2) Individuals who are nationals of a country that has diplomatic relations with Japan (individuals who complete their compulsory education [nine years of elementary and junior high school] in Japan are ineligible);
*Taiwanese are eligible to apply for this program;
- (3) Individuals who are 55 years old or under as of December 1, 2016;

- (4) Individuals who are free from any mental or physical disabilities that would impede participation in the program.
- (5) Individuals with more than two years of experience in teaching the Japanese language as of December 1, 2016 (private lessons not included);
- (6) Individuals who have a proficiency in Japanese of Level N4 of the Japanese-Language Proficiency Test (JLPT), Level 3 of the old JLPT, or their equivalent at the time of application (please view the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>] to find the summary of linguistic competence required for each level); and
- (7) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation (including the "Short-Term Training Program for Teachers of the Japanese Language") or any other academic institutions in Japan for more than two months during the period from April 2011 to December 1, 2016.
 - * Individuals who have taken the "Special Training Program for young teachers of the Japanese Language from South Asia/East Asia" implemented as part of the "Japan-East Asia Network of Exchange for Students and Youth" (JENESYS) program are able to apply.
 - * The recipient of the "Japan Foundation Japanese-Language Institute Director's Award" of "Long-Term Training Program for Teachers of the Japanese-Language" will be exempted from this restriction. Applicants who fall under this category should attach a copy of the notification received upon being given the Director's Award to the application form.

Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

Duration (* Please see p. 22 for the "Special quota for Teachers of the Japanese-Language for Japanese descendants")

Two courses will take place of two months each. (Please note that the Institute may be obliged to offer a course other than the candidate's desired course.)

- (1) Summer Course: June 27, 2017- August 17, 2017 [tentative]
 - With optional field trip: June 27, 2017- August 21, 2017 [tentative]
- (2) Winter Course: January 10, 2018- March 3, 2018 [tentative]
 - With optional field trip: January 10, 2018-March 7, 2018 [tentative]

Description of the Program

- (1) Subjects: Participants will be divided into two groups based on the result of a placement examination to be taken upon arrival in Japan. Each group will follow either course A or B.
 - Course A: This course will emphasize improvements in the participants' communication skills using Japanese. The Japanese language classes will aim to improve the Japanese language proficiency of participants enabling them to apply their language skills to various situations and topics. In the classes on teaching methodology, the participants will check basic content and study how to set concrete class objectives and classroom activities.
 - Course B: This course will emphasize improvements in the participants' specialized skills as teachers. The Japanese language classes will aim to improve the Japanese language proficiency of participants so that they are capable of more than daily conversation by acquiring complex linguistic skills (i.e., explanation, description, and argument). In the classes on teaching methodology, the participants will examine how to use the teaching methods in the participants' own classes, while introducing, arranging, and expanding basic knowledge of teaching methods through lectures and workshops.

(Example of total class hours)

	Course A	Course B
Japanese language	65-70 hours	50-55 hours
Japanese language teaching methodology	35-40 hours	50-55 hours
Japanese culture and society	20-25 hours	
Others (Placement examination, Instruction course on computers, etc.)	20-25 hours	

- (2) Cultural programs (example): home-stay programs, visits to local schools, demonstrations of calligraphy and other traditional arts, theatre excursions, etc. An optional field trip is planned after the training program.

Number of Participants (Reference)

92 out of 229 applications for FY 2016

Selection policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screenings will be made in line with the following criteria:
 - a) Need for Japanese language teaching programs in candidate's region/country.
 - b) Candidate's teaching position (full-time or part-time), influence in and out of the institution
 - c) Candidate's Japanese language proficiency, teaching experience, etc.
 - d) Application from the Sakura Network

*Please visit the following website for information on the Sakura Network. <https://www.jpf.go.jp/e/project/japanese/education/network/>

Application Deadline

December 1, 2016

Results Notification

Late April 2017

Special quota for Teachers of the Japanese-Language for Japanese descendants in the Short-Term Training Program for Teachers of the Japanese-Language (Winter Course)

Eligibility

Educational organizations for Japanese descendants that provide Japanese language education in qualified areas (Argentina, Bolivia, Brazil, Chile, Colombia, Cuba, Dominican Republic, Mexico, Paraguay, Peru, Uruguay, Venezuela).

The following individuals are eligible to participate in the program:

- (1) Teachers who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program;
- (2) Individuals who are Japanese nationals or nationals of the countries in the qualified areas, and residents of the same country;
- (3) Individuals who are Japanese immigrants or their offspring (in principle, up to the third generations);
- (4) Individuals who are 55 years old or under as of December 1, 2016;
- (5) Individuals who are free from any mental or physical disabilities that would impede participation in the program;
- (6) Individuals with more than one year of experience in teaching the Japanese language as of December 1, 2016 (private lessons not included);
- (7) Individuals who have a proficiency in Japanese of Level N4 in the Japanese-Language Proficiency Test (JLPT), Level 3 of the old JLPT, or their equivalent (please view the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>] to find the summary of linguistic competence required for each level); and
- (8) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation (including the "Short-Term Training Program for Teachers of the Japanese Language") or any other academic institutions in Japan for more than two months during the period from April 2011 to December 1, 2016.

Course Venue, Description of the Program, Selection policy, Application Deadline and Results Notification (*Please see p. 21-22 for the "Short-Term Training Program")

Duration

January 10, 2018 - March 9, 2018 [tentative]

* With a field trip (participation in the field trip is obligatory).

Number of Participants (Reference)

4 out of 5 applications for FY 2016

5 (3) Training Program for Teachers of the Japanese-Language on a Specific Theme (1) Course Design (2) Development of teaching materials

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa** Application Form: **NC-TJT**

Training is provided on specific themes of (1) Course Design and (2) Development of teaching materials in fiscal 2017, to deepen knowledge on theories and methodologies related to the theme and to improve educational capacity, with the aim of resolving issues in educational settings.

Both native and non-native speakers of Japanese may participate in this program.

Eligibility

Overseas educational organizations that provide Japanese language education. The following individuals are eligible to participate in the program:

- (1) Individuals who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. Undergraduates and individuals studying to become Japanese language teachers at the time of application are not eligible;
- (2) Individuals who are Japanese nationals or nationals of a country that has diplomatic relations with Japan
* Taiwanese are eligible to apply for this program
- (3) Individuals who are 55 years old or under as of December 1, 2016;
- (4) Individuals who are free from any mental or physical disabilities that would impede participation in the program;
- (5) Individuals with more than three years of experience in teaching the Japanese language as of December 1, 2016 (private lessons not

included);

- (6) Individuals who have a proficiency in Japanese of Level N2 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent (please view the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>] to find the summary of linguistic competence required for each level); and
- (7) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation (including the "Short-Term Training Program for Teachers of the Japanese Language") or any other academic institutions in Japan for more than two months during the period from April, 2016 to March, 2017(including plans to attend).

Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

Duration

- (1) "Course Design": May 30, 2017 to July 6, 2017 (tentative)
 (2) "Development of teaching materials": November 13, 2017 to December 20, 2017 (tentative)
 * The program may be cancelled if there are less than ten training participants.

Description of the Program

Theories and knowledge on Japanese language teaching methodologies and teaching techniques regarding a specific theme will be confirmed and shared, with the aim of improving the capacity of the participants to provide Japanese-language educational and of resolving problems in the Japanese course or classes.

Number of Grants (new program for fiscal 2017)

Each research theme: About 25 participants

Selection policy

- (1) See p. 3 for the selection policy common to all programs.
 (2) Screening will be made in line with the following criteria:
 a) Need for Japanese language teaching programs in candidate's region/country.
 b) Candidate's teaching position (full-time or part-time), influence in and out of the institution
 c) Candidate's Japanese language proficiency, teaching experience, etc.
 d) Application from the Sakura Network
 * Please visit the following website for information on the Sakura Network. <https://www.jpf.go.jp/e/project/japanese/education/network/>
 (3) Preference will be given to applications from organizations in the Sakura Network.

Application Deadline

December 1, 2016

Results Notification

Late March 2017

Remarks

- *Candidates for this program may simultaneously apply to other programs such as other "Training Programs for Teachers of the Japanese-Language (Short-Term/Project-based)". However, candidates can only be allowed to participate in one program at most.
 *Candidates may apply to both "Course Design" and "Development of teaching materials". However, candidates can only be allowed to participate in one theme at most.

5 (4) Project-based Training Program for Teachers of the Japanese-Language

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**
 Application Form: **NC-PJT**

Training is provided to Japanese language teachers who are independently engaged in projects to resolve problems or challenges they face such as the teaching materials or curriculum development, so that they can improve their specialist knowledge and techniques in order to complete their projects. Applications as a team are accepted to accomplish certain projects. However, only three persons from each team can participate in the program.

Both native and non-native speakers of Japanese may participate in this program.

Eligibility

Overseas educational organizations that provide Japanese language education. In case of a team application, the overseas educational organization to which the team leader belongs in the event that teachers of the Japanese language from different institutions apply as a team.

The following individuals are eligible to participate in the program:

- (1) Individuals who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. In the case of a team application, it is not necessary for the members to belong to the same institution in the same country;

- (2) Individuals who are Japanese nationals or nationals of a country that has diplomatic relations with Japan;
 - *Taiwanese are eligible to apply for this program
- (3) Individuals who are 55 years old or under as of December 1, 2016;
- (4) Individuals who are free from any mental or physical disabilities that would impede participation in the program;
- (5) Individuals with more than five years of experience in teaching the Japanese language as of December 1, 2016 (private lessons not included);
- (6) Individuals who have a proficiency in Japanese of Level N1 in the Japanese-Language Proficiency Test, Level 1 of the old JLPT, or their equivalent (please view the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>] to find the summary of linguistic competence required for each level); and
- (7) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation (including the "Short-Term Training Program for Teachers of the Japanese Language") or any other academic institutions in Japan for more than two months during the period from April 2016 to March, 2017(including plans to attend).

Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

Duration

Two to ten weeks during the period from June 1, 2017 to February 28, 2018.

*Participants can choose the starting date and duration. However, the starting date and duration other than the candidate's desired date and duration may be obliged to be offered depending on the project content and the availability of the Japanese-Language Institute, Urawa.

Description of the Program

Participants will carry out activities aimed at resolving issues while receiving special instruction in line with the project plan submitted during the application screening period.

Participants are requested to submit reports on the results of the training after the training's completion. It is expected that results are ultimately made public and published, in the form of a textbook, curriculum, or academic paper.

Number of Grants (new program for fiscal 2017)

About 5 projects

Selection policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screens will be made in line with the following criteria:
 - a) Need for Japanese language teaching programs in the candidate's region/country.
 - b) Candidate's teaching position, influence on the academic world of Japanese language education in the candidate's region/country
 - c) Candidate's Japanese language proficiency, sufficient academic ability, etc.
 - d) Application from the Sakura Network
 - *Please visit the following website on the Sakura Network. <https://www.jpf.go.jp/e/project/japanese/education/network/>
- (3) Preference will be given to projects that are highly feasible. (e.g. Projects already underway related to the development of teaching materials and curriculums.)

Application Deadline

December 1, 2016

Results Notification

Late April 2017

Remarks

- *This training program is designed for teachers who are capable of working on project autonomously. For those who wish to enhance their knowledge of Japanese language education, prior participation in the training program on specific theme or short-term training program is recommended.
- *Candidates for this program may simultaneously apply to other programs such as other "Training Programs for Teachers of the Japanese-Language (Short-Term/Specific Theme)". However, candidates can only be allowed to participate in one program at most.